



# Teacher Guide



Our resource has been created for ease of use by both **TEACHERS** and **STUDENTS** alike.

## Introduction

**B**ased on the five-step writing model, our “How to Write an Essay” workbook is an excellent addition to your classroom composition instruction. We include the complete coverage of the four most common types of essays as well as presenting a review of grammar and spelling topics. This material will help prepare your students for your state-mandated written composition exams as well as helping them to view writing as an enjoyable means of recording their thoughts, dreams, and goals.



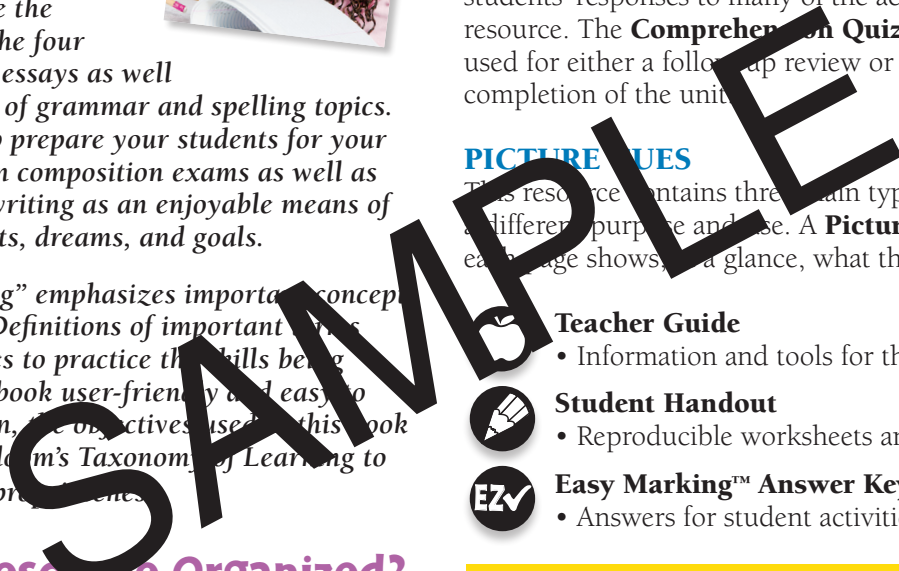
passage and extend their learning. Students are asked to give thoughtful consideration of the reading passage through creative and evaluative short-answer questions, research, and extension activities.

**Writing Tasks** are included to further develop students’ thinking skills and understanding of the concepts. The **Assessment Rubric** (page 4) is a useful tool for evaluating students’ responses to many of the activities in our resource. The **Comprehension Quiz** (page 48) can be used for either a follow-up review or assessment at the completion of the unit.

## PICTURE CUES

This resource contains three main types of pages, each with a different purpose and use. A **Picture Cue** at the top of each page shows, at a glance, what the page is for.

The “Writing Watchdog” emphasizes important concepts throughout the book. Definitions of important terms and many opportunities to practice the skills being taught also make this book user-friendly and easy to understand. In addition, the objectives used in this book are structured using Bloom’s Taxonomy of Learning to ensure educational appropriateness.



### Teacher Guide

- Information and tools for the teacher

### Student Handout

- Reproducible worksheets and activities

### Easy Marking™ Answer Key

- Answers for student activities

## How Is Our Resource Organized?

### STUDENT HANDOUTS

**Reading passages and activities** (in the form of reproducible worksheets) make up the majority of our resource. The reading passages present important grade-appropriate information and concepts related to the topic. Embedded in each passage are one or more questions that ensure students understand what they have read.

For each reading passage there are **BEFORE YOU READ** activities and **AFTER YOU READ** activities.

- The **BEFORE YOU READ** activities prepare students for reading by setting a purpose for reading. They stimulate background knowledge and experience, and guide students to make connections between what they know and what they will learn. Important concepts and vocabulary from the chapters are also presented.
- The **AFTER YOU READ** activities check students’ comprehension of the concepts presented in the reading

### EASY MARKING™ ANSWER KEY

Marking students’ worksheets is fast and easy with this **Answer Key**. Answers are listed in columns – just line up the column with its corresponding worksheet, as shown, and see how every question matches up with its answer!



# What is a Persuasive Essay?

1. Using the question, "Should two hours be added to the school day schedule?", list its "pros" and "cons".

Pro and Con T-Chart	
QUESTION TO BE ANSWERED	
Should two hours be added to the school day schedule?	
Pros	Cons

SAMPLE

2. **Circle** the word **True** if the statement is true. **Circle** the word **False** if it's false.

a) The writer tries to change the audience's minds in a descriptive essay.

**True**                      **False**

b) One of the first things to do when you are preparing to write a persuasive essay is to choose a good topic.

**True**                      **False**

c) It is not very important to study both sides of the issue or topic before you begin writing a persuasive essay.

**True**                      **False**

d) Politicians often present persuasive essays and speeches in an effort to make the audience vote for them.

**True**                      **False**

e) The truth should not be a major concern of yours when you write a persuasive essay.

**True**                      **False**



# Crossword

## Word List

- adjectives
- biography
- brainstorming
- drafting
- expository
- graphic
- informative
- narrative
- objective
- outline
- paragraph
- prewriting
- prompt
- proofreading
- pros
- publishing
- reports
- revision
- verb

A crossword puzzle grid with 19 numbered squares. The grid is partially filled with grey blocks. A large, diagonal watermark reading 'SAMPLE' is overlaid on the grid.

## Across

5. An essay that presents information about a topic
6. A type of informative essay
7. The first steps in the writing process
8. Words that describe nouns
10. A way of coming up with ideas by recording your words and thoughts
13. \_\_\_\_\_ organizers
15. The third step in the writing process
16. A collection of sentences about the same main topic
18. A plan for writing is an \_\_\_\_\_
19. A type of descriptive essay

## Down

1. Another name for an informative essay
2. The fourth step in the writing process
3. The fifth step in the writing process
4. Book \_\_\_\_\_
9. The second step in the writing process
11. An essay that tells a story
12. A suggested topic for an essay or story
14. \_\_\_\_\_ and cons
17. A part of speech that shows action or state-of-being

# Gathering Grid



A gathering grid can help you organize information for a research report.

- Write your questions in the left hand column
- Write the title of your sources at the top of each column
- Write answers you find and note where you found them

Topic	Source 1	Source 2	Source 3
Question 1			
Question 2			
Question 3			

**SAMPLE**