



Teacher Guide



Our resource has been created for ease of use by both **TEACHERS** and **STUDENTS** alike.

Introduction

Based on the five-step writing model, our “How to Write an Essay” workbook is an excellent addition to your classroom composition instruction. We include the complete coverage of the four most common types of essays as well as presenting a review of grammar and spelling topics. This material will help prepare your students for your state-mandated written composition exams as well as helping them to view writing as an enjoyable means of recording their thoughts, dreams, and goals.



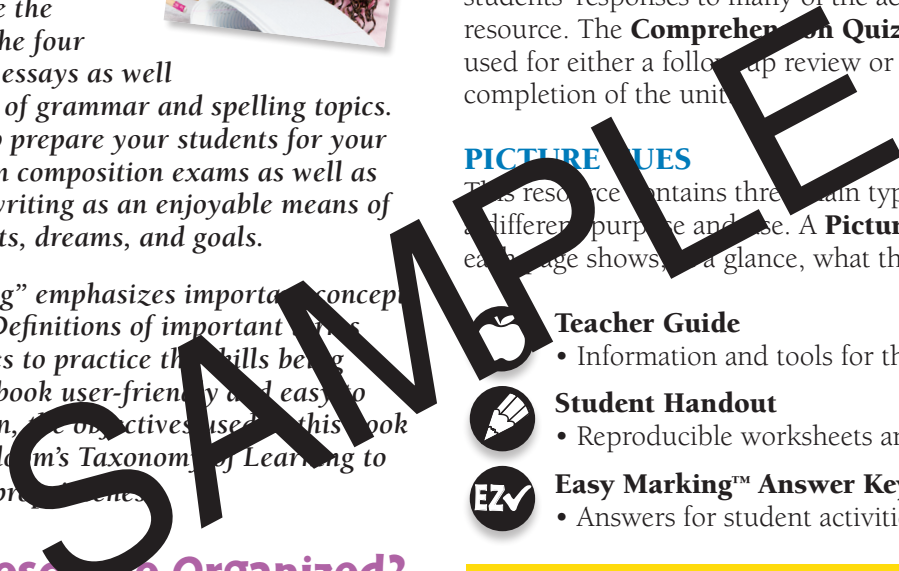
passage and extend their learning. Students are asked to give thoughtful consideration of the reading passage through creative and evaluative short-answer questions, research, and extension activities.

Writing Tasks are included to further develop students’ thinking skills and understanding of the concepts. The **Assessment Rubric** (page 4) is a useful tool for evaluating students’ responses to many of the activities in our resource. The **Comprehension Quiz** (page 48) can be used for either a follow-up review or assessment at the completion of the unit.

PICTURE CUES

This resource contains three main types of pages, each with a different purpose and use. A **Picture Cue** at the top of each page shows, at a glance, what the page is for.

The “Writing Watchdog” emphasizes important concepts throughout the book. Definitions of important terms and many opportunities to practice the skills being taught also make this book user-friendly and easy to understand. In addition, the objectives used in this book are structured using Bloom’s Taxonomy of Learning to ensure educational appropriateness.



Teacher Guide

- Information and tools for the teacher

Student Handout

- Reproducible worksheets and activities

Easy Marking™ Answer Key

- Answers for student activities

How Is Our Resource Organized?

STUDENT HANDOUTS

Reading passages and activities (in the form of reproducible worksheets) make up the majority of our resource. The reading passages present important grade-appropriate information and concepts related to the topic. Embedded in each passage are one or more questions that ensure students understand what they have read.

For each reading passage there are **BEFORE YOU READ** activities and **AFTER YOU READ** activities.

- The **BEFORE YOU READ** activities prepare students for reading by setting a purpose for reading. They stimulate background knowledge and experience, and guide students to make connections between what they know and what they will learn. Important concepts and vocabulary from the chapters are also presented.
- The **AFTER YOU READ** activities check students’ comprehension of the concepts presented in the reading

EASY MARKING™ ANSWER KEY

Marking students’ worksheets is fast and easy with this **Answer Key**. Answers are listed in columns – just line up the column with its corresponding worksheet, as shown, and see how every question matches up with its answer!

NAME: _____



What is an Essay?

1. **Circle** each phrase that correctly completes each statement.

- a) A/an _____ is a collection of sentences about the same topic.
essay paragraph compound sentence
- b) A/an _____ is a collection of paragraphs that are all related to the same topic.
essay paragraph compound sentence
- c) Writing is a _____ made up of five steps.
series of words story process
- d) The step in which you brainstorm ideas, make an outline, and plan what your essay is called _____.
drafting prewriting revising proofreading publishing
- e) The step in which you look for any mistakes you have made is called _____.
drafting prewriting revising proofreading publishing
- f) The step in which you change any words or structure problems in your essay is called _____.
drafting prewriting revising proofreading publishing
- g) The step in which you begin to put your ideas together as sentences and paragraphs is called _____.
drafting prewriting revising proofreading publishing
- h) The step in which you present your essay to your audience is called _____.
drafting prewriting revising proofreading publishing
- i) Suggestions of topics for an essay are also called _____.
titles names prompts
- j) The reason you write an essay is called your _____ for writing.
cause purpose idea

SAMPLE



Comprehension Quiz



1. In complete sentences, describe how a paragraph and an essay are related.

2. In complete sentences, describe the parts of an essay.

3. List the five steps in the writing process.

- a) _____
- b) _____
- c) _____
- d) _____
- e) _____

SAMPLE

4. Circle the word True if the statement is true. Circle the word False if it's false.

- a) A paragraph is a collection of sentences about the same topic.
True False
- b) Brainstorming is part of the drafting step in writing.
True False
- c) Prompts are suggested topics for essays.
True False
- d) A sensory chart is a graphic organizer that lists all the steps in a process in the order they happened.
True False
- e) A persuasive essay is one that describes something.
True False
- f) A sequence chart lists the details of the sights, tastes, smells, touches, and sounds of a topic.
True False
- g) The purpose of an informative essay is to show, tell, or review.
True False



SUBTOTAL: /14

Story Map



This story map is helpful when students plan to write a fictional narrative essay. By listing all the areas to be considered before the actual writing begins, this map is a very useful planning tool. A story map can help you plot out just what happens in a story.

- Fill in each part of the story map.
- Use the story map to guide your writing.

Title

Main Characters

Other Characters

Conflict

Setting

Rising Action #1

Rising Action #2

Rising Action #3

Climax

Resolution

SAMPLE