


Short Answer Questions


 Answer each question with a complete sentence.
Type your answers in the boxes below.

a) What is the third step in the writing process?

b) Describe what it means to proofread something you have written.

/2

Reading Passage

 When you have finished drafting an essay it is time for you to begin the revision process. Revision is the third step in the writing process and simply means, “to look at again”. Revision has three parts – 1. rest; 2. reread; and 3. make changes. “Rest” means that you should leave the essay alone for several hours or even a day before you begin the reviewing process. When it is time to look at the essay again, you can reread it silently or even reread it aloud. Look for any changes that need to be made in the wording, capitalization, punctuation, and meaning. You may also need to add or change some words around when you reread. Finally, go ahead and make the changes that need to be made. The Revision Checklist on the next slide is an excellent tool to use when you revise an essay.

Drag and Drop

 Drag the circle to the correct answer in each sentence.

- a) (Its) (It's) time for lunch.
- b) I'm afraid (its) (it's) going to be a long trip in the car with my baby brother.
- c) (Its) (It's) five o'clock and no one is here!

/3

Marking Rubric

Name:

Marking Rubric

	Level 1	Level 2	Level 3	Level 4
Understanding Concepts ✓	Demonstrates a limited understanding of the concepts. Requires teacher intervention. <input type="checkbox"/>	Demonstrates a basic understanding of the concepts. Requires some intervention. <input type="checkbox"/>	Demonstrates a good understanding of the concepts. Requires no intervention. <input type="checkbox"/>	Demonstrates an excellent understanding of the concepts. Requires no intervention. <input type="checkbox"/>
Responses to the text ✓	Expresses responses to the text with limited effectiveness; inconsistently supported by proof from the text. <input type="checkbox"/>	Expresses responses to the text with some effectiveness; supported by some proof from the text. <input type="checkbox"/>	Expresses satisfactory responses to the text with some effectiveness; supported by satisfactory proof from the text. <input type="checkbox"/>	Expresses thorough responses to the text with some effectiveness; thoroughly supported by proof from the text. <input type="checkbox"/>
Analysis of Concepts ✓	Interprets various concepts from the text with limited, unrelated details and incorrect analysis. <input type="checkbox"/>	Interprets various concepts from the text with some details but also some incorrect analysis. <input type="checkbox"/>	Interprets various concepts from the text with satisfactory details and good analysis. <input type="checkbox"/>	Interprets various concepts from the text with excellent details and thorough analysis. <input type="checkbox"/>
Application of Concepts ✓	Demonstrates a limited ability to apply various concepts from the text to activities, discussions, and situations. <input type="checkbox"/>	Demonstrates a basic ability to apply various concepts from the text to activities, discussions, and situations. <input type="checkbox"/>	Demonstrates a satisfactory ability to apply various concepts from the text to activities, discussions, and situations. <input type="checkbox"/>	Demonstrates a strong ability to apply various concepts from the text to activities, discussions, and situations. <input type="checkbox"/>

Total Score = /68