



Drafting Your Paragraph

Put the letter of the correct term beside its definition:

A	prewriting	<input type="checkbox"/>	anyone who reads or hears your writing	1
B	drafting	<input type="checkbox"/>	states what you want your readers to know, believe, or understand after reading your paragraph	2
C	writing	<input type="checkbox"/>	putting your ideas on paper as sentences for the first time – the second step in the writing process	3
D	purpose for writing	<input type="checkbox"/>	the sentences in the middle of the paragraph that tell more about the topic	4
E	audience	<input type="checkbox"/>	the first step in the writing process	5
F	things to know about your audience	<input type="checkbox"/>	your reason for writing a paragraph	6
G	topic sentence	<input type="checkbox"/>	a process, a set of steps toward a goal	7
H	detail sentences	<input type="checkbox"/>	Who they are; what level of information they have about your subject; and the context, or situation, in which they will be reading a piece of writing	8
I	summary sentence	<input type="checkbox"/>	the last sentence in a paragraph, it restates the idea in the topic sentence	9

A Good Topic Sentence Should:	Bad Example	Good Example
1. be a statement not a question.	"Will the students of City Elementary School successfully complete the written composition exams?"	"Because of their determination and hard work, the students of City Elementary School successfully completed the written composition exams."
2. not be too broad	"All the students did great work."	"The students used correct punctuation, grammar, and sentence structure on their composition exams."
3. not look like an announcement	"They made the highest scores in the school's history."	"As a result of their preparation and enthusiasm, the students made the highest scores in the school's history."